



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

April 20, 2011

BRENT ANDERSEN, TREASURER  
MASSACHUSETTS REPUBLICAN STATE CONGRESSIONAL  
COMMITTEE  
85 MERRIMAC STREET, SUITE 400  
BOSTON, MA 02114

**Response Due Date**  
**05/25/2011**

IDENTIFICATION NUMBER: C00042622

REFERENCE: AMENDED APRIL MONTHLY REPORT (03/01/2010 - 03/31/2010), RECEIVED  
10/16/2010

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 6 item(s):

1. A review of the reports filed by your committee (see attached) indicates that your committee received one or more contribution(s) from "RAYTHEON COMPANY POLITICAL ACTION COMMITTEE" and "LIBERTY MUTUAL INSURANCE COMPANY - PAC" which has not been disclosed on their report(s) of receipts and disbursements. Please provide clarifying information regarding the source of the contribution(s) received by your committee.
2. Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule B supporting Line(s) 21(b) of your report to clarify the following description(s): "General Compliance us candidate assistance," "event 3/24," and "Political Consulting fee-party related non fea." For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).
3. Please amend your report by providing the address for each disbursement itemized on Schedule B supporting Line(s) 21(b). 11 CFR §104.3(b)(3)
4. Schedule B of your report discloses reimbursements to individuals for "Reimbursement for postage," "reimbursement for printing," "Reimbursement for phone," and "Reimbursement for cell phone." Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment

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to the original vendor aggregates in excess of \$200 in a calendar year, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information and clearly identify on the Schedule B, which reimbursement each memo entry relates to. If itemization is not necessary, you must indicate so in an amendment to this report. 11 CFR §§104.3(b)(3)(i) and 104.9, and Advisory Opinions 1992-1 and 1996-20, footnote 3

5. Schedule B of your report discloses a reimbursement(s) to an individual(s) for apparent travel and subsistence advances in which the total amount reimbursed exceeds \$500. When the reimbursement amount to staff for travel and subsistence advances exceeds \$500, the payments by committee staff that make up the reimbursement may have to be itemized. For example, if the related payment(s) to any one vendor by the staff aggregates in excess of \$200 for the calendar year, the payment(s) must be itemized as a memo entry for that reimbursement. Each memo entry must include the complete name and address of the original vendor, as well as the date, amount and an adequate purpose. Please amend your report to include the missing information and clearly identify on the Schedule B, which reimbursement each memo entry relates to. If itemization is not necessary for a particular reimbursement to staff in excess of \$500, you must clarify this in an amendment to this report. 11 CFR §104.9 and Advisory Opinion 1996-20, footnote 3

6. Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Individual contributions should be properly disclosed on a separate Schedule A, supporting Line 11(a)(i) of the Detailed Summary Page. Please refer to the instructions for each line when determining the proper categorization(s) for your next filing.

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

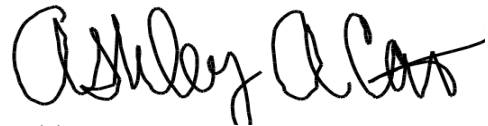
Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than

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just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1173.

Sincerely,

A handwritten signature in black ink, appearing to read "Ashley A. Carter". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ashley Carter  
Campaign Finance Analyst  
Reports Analysis Division

Contributor Name	Date	Amount	Report
RAYTHEON COMPANY POLITICAL ACTION COMMITTEE	3/11/10	\$400	2010 April Monthly
LIBERTY MUTUAL INSURANCE COMPANY – PAC	3/26/10	\$5,000	2010 April Monthly